

CIRCULAR

Sub: Tamil Nadu Medical Services –Transfer counseling for the post of Associate Professor / Professor in all specialties under the control of the Directorate of Medical Education – Scheduled on 20.12.2018 & 21.12.2018 - Certain instructions issued – regarding.

The Heads of Institutions under the control of this Directorate are informed that the Transfer counseling for the post of Associate Professor / Professor of all specialties are scheduled to be conducted in this Directorate on 20.12.2018 & 21.12.2018 as per the Annexure-I enclosed to this Circular.

The Proforma for the Transfer counseling (Format-I) is enclosed herewith. The Heads of Medical Institutions are requested to communicate the same to all the Medical Officers concerned without fail.

Further they are informed that

- **Station seniority will be the criteria for moffussil Institutions and panel / CML seniority will be followed for Chennai city Institutions.**
- The Transfer counseling format shall be communicated to all the Medical officers working under their control.
- The Head of the Institution has to prepare the proforma as on date and to vouch for its bonafide. One copy of the certified Proforma particulars (as per the enclosed Format –I) and complete service particulars (as per the enclosed Format – II) has to be handed over to the Medical Officer concerned who is attending the transfer counseling and **another copy should be sent to this Directorate before 17.12.2018 positively.**
- No Medical Officers will be considered for attending Transfer counseling without proforma and complete Service Particulars.
- The format necessarily need to be signed by the Medical Officer and shall be certified for its veracity by the personnel of the Office (Assistant, Office Superintendent, Junior Administrative Officer/Administrative Officer) and by the Dean of the college / Head of the Institution concerned.
- It is informed that furnishing wrong information in the Format / Service Particulars will be viewed seriously and hence utmost care shall be exercised while preparing the same.

- Medical Officers working under the control of this Directorate **alone are eligible** to attend the counseling.
- Medical Officers should report at this Directorate one hour before the scheduled time (i.e Forenoon session 9.00 AM and Afternoon session 1.00 PM).


For Director of Medical Education


To

All the Heads of Medical Institutions under the control of this Directorate.

Copy submitted to
The Principal Secretary to Government,
Health and Family Welfare Department,
Secretariat, Chennai -9

PA to Honorable Minister for i-Health, Secretariat, Chennai - 9

Copy to:
The Joint Secretary / Deputy Director of Medical Education (Admin)
The Law Officer
The Manager
PC to Director of Medical Education


13/12/14
} Office of the DME
Chennai-600 010.

ANNEXURE -I

Transfer Counseling Schedule for Associate Professors / Professor

Venue : Directorate of Medical Education, Kilpauk, Chennai.
Date : 20.12.2018 & 21.12.2018.
Reporting Time : 09.00 AM Forenoon Session & 1.00 PM Afternoon Session.

Date	Session	Name of Specialty
20.12.2018	Forenoon 10.00 AM	<u>Non Clinical Specialities</u> Anatomy, Biochemistry, Community Medicine, Forensic Medicine, Immunology, Microbiology, Pathology, Pharmacology, Physiology..
	Afternoon 2.00 PM	<u>Clinical Specialities</u> Dermato, Venereo & Leprosy, Diabetology, General Medicine, Paediatric Medicine, Physical Medicine Psychiatry, Radiology, Radiotherapy, Thoracic Medicine.
21.12.2018	Forenoon 10.00 AM	<u>Super Specialities & Dental Specialities</u> Higher Specialities and Dental Surgery.
	Afternoon 2.00 PM	<u>Clinical Specialities</u> Anaesthesia, ENT, General Surgery, Obstetrics and Gynaecology, Ophthalmology, Orthopaedics,


For Director of Medical Education


13/12/18