

**BY MAIL / FAX:**

Ref. No.4053/E3/1/2019-TC

Directorate of Medical Education,  
Kilpauk, Chennai- 600 010.  
Dated:30.08.2019

**CIRCULAR**

Sub: Tamil Nadu Medical Services – Restructuring counseling for Medical Officers in the cadre of Assistant Professor / Senior Resident / Tutor / Junior Resident under the control of the Directorate of Medical Education for certain specialties-**Scheduled on 04.09.2019** - Certain instructions issued – regarding.

Ref: 1.G.O.(4D) No.2 Health and Family Welfare (A1)  
Department, Dated 15.02.2019.  
2.The common order dated 14.08.2019 issued in W.P.No.15215  
and others by Honorable High Court of Madras

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The Deans/Heads of Institutions under the control of this Directorate are informed that in order to comply with orders of Honorable High Court of Madras in reference cited above, Counseling for Medical Officers in the cadre of Assistant Professor / Senior Resident / Tutor / Junior Resident in certain specialties is scheduled on 04.09.2019 as per the Annexure-I enclosed to this Circular.

**Instructions for Transfer Counseling:-**

1. The Deans and Heads of Medical Institutions under the control of the Directorate of Medical Education are hereby requested to circulate this to all the Medical Officers working under their control.
2. The Deans / Heads of the Institutions has to prepare the Service Particulars for the Medical Officers as furnished in the Annexure II duly attested by the HOI and it has to be handed over to the Medical Officers concerned who is attending the transfer counseling.
3. No Medical Officers will be considered for Transfer counseling without Certified Service Particulars duly attested by the HOI.
4. All sanctioned posts of Assistant Professor/Senior Resident/Junior Resident/Tutor in concerned specialties will be shown as vacancies.
5. All Medical officers with PG degree/diploma qualification in concerned Specialties working under DME should attend the counseling. Medical Officers with PG Diploma qualification will be considered only for the posts of Senior Resident/Junior Resident in concerned specialty.
6. The Medical Officers should report at this Directorate one hour before the scheduled time.

Further as all medical officers in the cadre of Assistant Professor/Senior Resident/Junior Resident/Tutor in the concerned specialty have to attend the counseling, Deans and Heads of Medical Institutions are requested to take necessary arrangements to ensure the Medical Care services and teaching schedule without any interruption.

**Encl : As above.**

R.Narayanababu  
Director of Medical Education (FAC)

True Copy / Forwarded

*S. V. V. 20/8/10*  
Deputy Director of Medical Education (A&R)

To

*Q 20/08*  
All the Heads of Medical Institutions under the control of this Directorate.

**Copy submitted to**

The Secretary to Government,  
Health and Family Welfare Department,  
Secretariat, Chennai - 9

The Special Personal Assistant to Honorable Minister for Health and Family Welfare  
Department, Secretariat, Chennai - 9

**Copy to:**

The Deputy Secretary to Government / Deputy Director of Medical Education  
(Admin),  
Office of the Directorate of Medical Education, Kilpauk, Chennai

The Manager,  
Office of the Directorate of Medical Education, Kilpauk, Chennai

PC to Director of Medical Education, Chennai

**ANNEXURE – I**  
**Restructuring Transfer Counselling Schedule for Medical Officers for Medical Officers in the cadre of Assistant Professor / Senior Resident / Tutor / Junior Resident under the control of the Directorate of Medical Education**

**VENUE** : Directorate of Medical Education, PH Road, Kilpauk, Chennai – 600 010

<b>Date</b>	<b>Session</b>	<b>Specialties</b>
04.09.2019	10.00 AM	Anatomy, DVL

R.Narayanababu  
Director of Medical Education (FAC)

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Deputy Director of Medical Education (A&R)



**ANNEXURE - II**  
**PROFORMA FOR MEDICAL OFFICERS**

1	Name	:	
2	Qualification	:	
3	Designation	:	
4	Name of the Institution in which working / undergoing PG	:	
5	Date of Birth	:	
6	Date of Retirement	:	
7	Mode of appointment	:	
8	Date of entry into Government Service	:	
8(a)	Total Period of Service	:	
9	Date of Completion of Probation	:	
10	<b>CML No. 2018</b>	:	
11	<b>Qualification</b>	:	<b>Date / Month / Year of Passing</b>
(a)	Diploma ( with speciality )	:	
(b)	MD / MS / DNB	:	
(c)	DM / M.Ch./ DNB	:	
12	Designation of the Present Post in which Pay is drawn and Department in which working at present	:	
13	Date of Joining in the present Post / Station	:	

**SERVICE PARTICULARS**

Sl.No.	Post Held	Name of the Institution	Period	
			From	To

The above particulars are verified and found to be correct.

Signature of the Head of Institution  
with date and seal