

Ref. No: 627/E3/1/2012-2

Directorate of Medical Education,
Kilpauk, Chennai – 10.
Dated:12.03.2012.

CIRCULAR

Sub: Tamil Nadu Medical Services –Transfer Counselling for Medical Officers **who have completed their Post Graduation in 2011** – Certain Instructions issued and Schedule communicated - Regarding.

It is proposed to conduct Transfer counseling for Medical Officers who have completed their Post Graduation during 2011 as Service / Non Service candidates.

The counseling schedule for the above Medical Officers are enclosed in the Annexure. The Heads of the institutions are directed to communicate the enclosed Proforma to the said Medical Officers without fail.

1. The Annexed proforma along with the Complete Service Particulars of the Medical Officer (as per Service Register) have to be filled up and 2 copies have to be sent to this Directorate by the concerned Head of the Institutions before 16.03.2012 positively.
2. Only Medical Officers whose proforma which have been verified and certified by Dean / Head of Institutions as the case may be and received on or before 5 pm on 16.03.2012 in the office of this Directorate will **ONLY** be considered for counselling.
3. Non Service Post Graduates of 2011 who are on compulsory service should bring the Appointment order issued by the Director of Public Health and Preventive Medicine, Chennai and Posting order issued by the Director of Medical Education, Chennai along with his/her complete Service Particulars.
4. The Medical Officers who have availed leave for more than 15 days inclusive of CL and COL etc. ,are not eligible for attending transfer counseling.

5. It is informed that furnishing wrong information in the proforma or in the Service Particulars will be viewed seriously and liable for action as per Government rules.
6. Medical Officers working under the control of **this Directorate** alone are eligible to attend the counselling.
7. The Head of the Institutions should furnish the following certificates duly attested by the Dean / Administrative Officer with institution round seal along with the Proforma and Service particulars before 16.03.2012 positively.
 1. MBBS Degree Certificate
 2. TN. Medical Council Registration Certificate (MBBS)
 3. PG Degree/Diploma Certificate
 4. TN. Medical Council Registration Certificate (PG Degree/Diploma)

Encl: Counseling Schedule.

C.Vamsadhara
Director of Medical Education.

Ref. No. 627/E3/1/2012-2 dated 12.03.2012

COUNSELING SCHEDULE – MARCH 2012

VENUE : DIRECTORATE OF MEDICAL EDUCATION, CHENNAI.

Date	Session	Name of the Speciality
17.03.2012 Saturday	Forenoon 10.00 hrs.- reporting time 09.30 hrs.	<u>Degree MD</u> General Medicine, Geriatric Medicine Anaesthesia, Paediatric Dermatology/Venereology, Psychiatry TB&Chest, RD/RT
17.03.2012 Saturday	Afternoon 14.00 hrs.- reporting time 13.30 hrs.	<u>Degree MD/MS</u> All Pre and Para Clinical & General Surgery, ENT Ophthalmology, Orthopaedics Obstetrics and Gynaecology
19.03.2012 Monday	Forenoon 10.00 hrs.- reporting time 09.30 hrs.	<u>Diplomas</u> Dip.in Phy. Medicine DA , DCH, Dip. In Diab. DDVL, DMRD DMRT, DPM, DTCD – Options in same speciality only will be considered.
19.03.2012 Monday	Afternoon 14.00 hrs.- reporting time 13.30 hrs.	<u>Diplomas</u> DCP, DPH, DLO, DGO, DO, D.Ortho – Options in same speciality only will be considered.
24.03.2012 Saturday	Forenoon 10.00 hrs.- reporting time 09.30 hrs.	All MD / MS Specialities Post Graduates who have completed in 2011 <u>as non Service candidate</u> and appointed for compulsory postings in 2011.
24.03.2012 Saturday	Afternoon 10.00 hrs.- reporting time 09.30 hrs.	All Diploma Specialities Post Graduates who have completed in 2011 <u>as non Service candidate</u> and appointed for compulsory postings in 2011. Options in same speciality only will be considered.

for Director of Medical Education.

Ref. No. 627/E3/1/2012-2 dated 12.03.2012

PROFORMA FOR TUTOR / SENIOR RESIDENT /

ASST. PROFESSOR TRANSFER COUNSELLING

Recent passport size

Photograph to be attested by
Dean

CML No. / 2005

CML No. / 2010

1. Name :
2. Qualification :
3. Date of Birth :
4. Date of Retirement :
5. Date of Joining Service :
6. Date of Regularization of service :
7. Whether passed Departmental Exams :
8. Whether Probationer / Approved Probationer :
9. Designation of the Present Post in which Pay is drawn and Department in which working at present :
10. Whether on deputation to any department if yes complete details of date from which on deputation with order copy to be furnished.
11. Date of Joining in the present post :
12. Date of Joining in the present Institution :
13. Leave taken details in the present station CL / COL, EL, UEL on MC, EOL, UA etc., :
14. Date of Passing Super Speciality / Post-Graduate Degree / Diploma with duration of course (Y M D) :

15. Whether copy of service particulars is enclosed :
16. Name of the Speciality to which transfer sought for :
17. Name of the Institution to which transfer sought for (priority of choice should be mentioned) : 1.
- 2.
- 3.

Certified that the above details furnished are true to my knowledge.

Signature of Medical Officer **Contact Mobile No** :
Landline No :

The details furnished above are verified with Service Register and found correct.

Dean / Head of the Institution.

Service Particulars as per Service Register - **Page 3**

Dean / Head of the Institution.

